



DOUGLAS COLLEGE ENTRANCE BURSARY

Established by Douglas College in 2014, the Douglas College Entrance Bursary supports 16 domestic students in need who are graduating from any Metro Vancouver secondary school in the Spring/Summer of 2014 and entering Douglas College in the Fall 2014 semester.

The objective of the bursary is to assist worthy candidates for whom the cost of pursuing a post-secondary education would be a serious impediment.

Value: \$2,000 in the first semester, payable directly towards tuition and other fees. The award may be renewable in the Winter 2015 semester.

Application Deadline: Apply by May 15, 2014

Return completed applications to:

Financial Aid Office, Douglas College
Room 2740, 700 Royal Avenue
P.O. Box 2503
New Westminster, BC V3L 5B2

Eligibility:

The minimum requirements for the Douglas College Entrance Bursary are:

- 1) Financial need (to be determined by the Douglas College Financial Aid Office);
- 2) Be a Canadian citizen, landed immigrant or convention refugee;
- 3) Plan to, and must ultimately, enroll in a minimum 12 credit course load in any program or Faculty at Douglas College;
- 4) Must be graduating from a senior secondary school in Metro Vancouver

Selection Criteria:

The selection of a recipient from among all eligible applicants will be primarily on the basis of the greatness of need, but the following could also be influential:

- 1) Academic achievement, letter of reference from school counsellor
- 2) Commitment in community or other extracurricular activities.

Eligibility for Renewal:

Each recipient of an initial bursary will be entitled to a subsequent bursary for the second semester if the recipient:

- 1) Continues to demonstrate financial need;
- 2) Continues to be enrolled in a minimum of 12 credits
- 3) Has achieved a minimum GPA of 2.0



DOUGLAS COLLEGE ENTRANCE BURSARY

Personal Information:

Last Name: _____ First Name: _____	
Address: _____	
City/Town: _____	Province/Postal Code _____
Telephone: _____	Email address: _____
Citizenship: Canadian <input type="checkbox"/> Other <input type="checkbox"/> (Please specify) _____	

General Information

Date of high school graduation: Month _____ Year _____
Name of high school: _____ City: _____
Name of your program of study at Douglas College: _____

Accommodation:

During the 2014/2015 academic year, will you be:
<input type="checkbox"/> Living with Parents (parents provide free room and board)
<input type="checkbox"/> Living with Parents (paying room and board)
<input type="checkbox"/> Living Alone (no dependants)
<input type="checkbox"/> Living with Married/Common Law partner (no dependants)
<input type="checkbox"/> Living with Married/Common Law partner (with dependants)
<input type="checkbox"/> Single Parent (with dependants)

Name of Applicant

Before Attending Douglas College:

How much money do you expect to earn, before deductions for income tax, etc., during the period May 1 to August 31, 2014? \$ _____

Do you have other income for the period May 1 to August 31, 2014? Yes No

If yes, please specify source of income. _____ \$ _____

Will you be living with your parents between May 1 and August 31, 2014? Yes No

Have you been awarded a bursary or scholarship? Yes No

If yes, how much? \$ _____

Estimate the savings you will have at the start of classes in September \$ _____

Do you intend to apply for a student loan? Yes No

Asset Information:

Do you own a motor vehicle? Yes No

If yes, complete the following details:

Year, make and model: _____

Date purchased: (MM/YYYY) _____ Insurance premium: \$ _____

Purchase Price: \$ _____ Current Value \$ _____

Declare other assets registered in your name:

This includes house(s), property, stocks, bonds, Registered Retirement Savings Plans (RRSP), Registered Educational Savings Plans (RESP), savings, etc.

Asset type	Date Purchased	Market Value	Amount Owning	Net Worth

Name of Applicant _____

Parental Information:

If you live with your parents and are single with no children, please have your parents complete this section:

Parent 1: Name: _____

Occupation: _____ Gross Annual Income: \$ _____

Parent 2: Name: _____

Occupation: _____ Gross Annual Income: \$ _____

Voluntary Parental Contribution to the student's post-secondary education during the 2014/2015 academic year including scholarship trust funds and Registered Educational Savings Plans (RESPs): \$ _____

Number of dependent children living at home, ages 18 and younger and not attending a post-secondary institution: _____ Ages: _____

Number of dependent children attending a post-secondary institution (including the applicant): _____ Ages: _____

Spousal and/or Dependant Information:

If you (the student) checked "married/common-law" or "single parent" in the Accommodation section of this application, please complete this section.

Number of children: _____

Ages as of September 2014: _____

Spouse/Common-law Partner (if applicable):

Name: _____

Occupation: _____ Gross Annual Income: \$ _____

If spouse/common-law partner is a student, will he/she apply for financial assistance for the period September 1, 2014 to April 30, 2015? Yes No

If yes, name of educational institution: _____

Name of Applicant

Student Budget for Study Period: September 1, 2014 –December 31, 2014

Estimated Expenses for Study Period:	\$ Amount	Estimated Resources for Study Period:	\$ Amount
Tuition and Student Fees		Money saved for the coming school year	
Books, Instruments and Supplies		Anticipated part-time income	
Rent		Social Assistance, EI, Pension/Disability Benefits, etc.	
Utilities (hydro, phone, cable)		Bursaries	
Groceries		Scholarships	
Transportation – (bus, gas, insurance)		Parental contribution	
Childcare		Childcare subsidy	
Child support/alimony		Spouse/Common-law partner's net income including Social Assistance, EI, Disability benefits, etc.	
Spouse's student loan payments		Student loans/grants	
Medical/dental		Child tax credit (federal and provincial)	
Other (specify)		Child support/alimony	
		Native Band Funding	
		Other (specify)	
Total Expenses (4 months)	\$	Total Resources (4 months)	\$

\$	-	\$	=	\$
Total Expenses	-	Total Income	=	NEED

Douglas College reserves the right to request verification of all information provided.

Name of Applicant

Description of Circumstances:

Provide a short written description outlining the financial circumstances that make it necessary for you to apply for a Douglas College Entrance Bursary. Include information on your future plans and educational goals.

Counselor Reference Letter and Transcript:

Have your high school counselor provide a letter of reference. The letter should be printed on official school letterhead and should include the following information:

- An endorsement of your financial need
- The name, signature, phone number and email address of your high school counselor

Also enclose a current transcript certified by your school counselor.

Reference Letters:

If you have been involved in community or extracurricular activities, please provide reference letters documenting your involvement.

Checklist:

- Pages 3-8 of the application are fully completed
- The declaration is signed (page 8)
- The description of circumstances is attached
- The letter of reference from your high school counselor is attached
- A current transcript certified by your school counselor is attached
- If you have been involved in community or extracurricular activities, reference letters are attached.

Name of Applicant

Declaration

I hereby declare that the information given on this application is true and complete, to the best of my knowledge. I authorize the Financial Aid Office to verify any or all of the above statements if deemed necessary.

I understand that:

- 1) Should I receive an award, the Financial Aid Officers may release information relevant to the requirements of the award, and background information from this application, to the Donor and/or other departments in the College.
- 2) Should I be successful in obtaining an award, I will be asked to write a letter of appreciation to the Donor(s) of my award and I may be required to attend an awards ceremony.
- 3) Any misrepresentation/falsification of information may result in the cancellation of my application or award. I may also be required to repay an award and/or be subject to College disciplinary action.
- 4) You may be contacted by Douglas College regarding your experience in receiving a bursary/award/scholarship in order to improve outcomes. Are you willing to be contacted? Yes No

Signature: _____ **Date:** _____

Collection and Use of Information

The information given on this form and the supporting documents is collected under the authority of the College and Institutes Act and is used in compliance with the BC Freedom of Information and Protection of Privacy Act (FOIPOP Act). The information collected on this application will be used by the Selection Committee for Scholarships, Awards and Bursaries and the donors to determine recipients for this award. For the purpose of tax reporting, this information is shared with the Finance Office. Please direct any queries about the collection of personal information to the FOIPOP Coordinator at Douglas College.