

# District/Authority Scholarship 2023-2024

This year Delta Secondary has been allocated 20 District Awards worth \$1250 each (voucher). You must submit the completed application forms to the Career Centre by 3:00pm **April 29th**. Late or incomplete applications will not be accepted.

**Step 1:** Submissions will be reviewed by the school's Scholarship Committee based on the list of achievements, cooperation, demonstrated initiative, attendance, references, and written statement. Finalists for the awards will be determined and applicants will be notified.

**Step 2:** A list of shortlisted FINALISTS will be posted by May 1st in the Career Centre. These applicants will be required to display evidence of their superior achievement in a digital format such as power point, prezi or video or a physical display or a combination of both. It is **MANDATORY** that you consult with me regarding the type of portfolio you will be submitting

Deadline for the Digital Portfolio: May 16th

Set up/Presentation of your Physical Display has been scheduled for May 22nd in the library from 11:45-12:40

***Of the finalists selected, 20 recipients will receive a \$1250.00 voucher.***

# DISTRICT AUTHORITY SCHOLARSHIP

## QUESTION AND ANSWERS

1. **When is the District/Authority Scholarship due?**
  - a. April 29th, 3:00pm
  - b. All applications will be reviewed by the scholarship committee. You will only need to submit a portfolio if you are shortlisted for the award
2. **What do you mean by being "shortlisted"**
  - a. Once the scholarship committee reviews all applications, we will shortlist the applications and those students shortlisted will be asked to submit a portfolio showcasing how they've excelled in their focus area.
3. **The application says that I must have excelled in one of the 7 focus areas. None of those focus areas apply to me. Am I still eligible to apply?**
  - a. In order to be eligible for this award, you must have excelled in one of the 7 focus areas. This is a non-academic award
4. **How will I know if I've been shortlisted for the award?**
  - a. List of shortlisted finalists will be posted on my door by May 1<sup>st</sup>, 3:00pm
5. **What happens if I've been shortlisted?**
  - a. At that point, you will contact me to determine what kind of portfolio you want to submit.
  - b. You will be in constant contact with me about how to put together your portfolio
  - c. If you are putting together a digital portfolio, you will need to email me your digital portfolio and it will be reviewed by the Scholarship committee
  - d. The digital portfolio will be **due May 16<sup>th</sup>**
  - e. If you are putting together a physical display, you will need to set up in the library between 11:45-12:40
6. **How much is the award worth?**
  - a. \$1250 in the form of a voucher. The voucher is good for 5 years. Expect the award/voucher to be mailed to you by the provincial government around Nov
7. **How many District Authority Scholarships are available this year?**
  - a. 20 students will be awarded the District/Authority Scholarship for 2023-2024
8. **When will I know if I've won the District/Authority Scholarship?**
  - a. It will be announced at Commencement, June 25<sup>th</sup>

### **Eligibility:**

1. This award is not open to international students
2. In order to be eligible for this award, you will need to have excelled in one of the 7 focus areas listed

### **Written statement and references:**

1. The written statement is a VERY important part of the application. This part (and reference forms) will determine if you are shortlisted for the award
2. You are required to have two references. ***The reference forms are to be emailed directly back to me or placed in a sealed envelope and attached with your application. DSS staff can hand the forms to the Career Centre***
3. The person completing your reference must be directly related to your focus area. That is, they must have observed you/interacted with you in your focus area
  - a. If you choose physical activity as your focus area, you will not ask Mr. Allan to complete the reference form unless he is directly related to your focus area - ie. He is your coach, mentor or manager. I do not want to know how you've excelled in your criminology class
4. Evidence of student work selected (Portfolio)
  - a. You will only submit evidence if you have been shortlisted for this award

### **Page 3 of the application form:**

1. Complete the application. Do not skip any sections
  - a. Pick a focus area. If you excelled in two focus areas, you can submit 2 applications. If you only want to apply to one focus area and aren't sure which one to choose, please contact me.

### **Page 4 of the application form:**

1. If you've taken courses at DSS that is related to your focus area, write them down. ie. You are applying under the Fine Arts focus area and you've taken Band, guitar and drawing/painting in grade 11 and 12. Write down those courses.
2. Write down your extra curricular activities if it is related to your focus area ie. You are applying under the physical activity focus area and you play community and school soccer – write that down
3. You will need to write a one page statement describing your achievements. This is a very important statement and will be used to shortlist you. Please be mindful of spelling errors and grammar as we take this in consideration
4. Write down your two references
5. Don't forget to sign and date

### **Confidential reference form**

1. Give your reference the reference form. Complete the first part of the reference form so that they know who to send the reference form back to AND they know what focus area you are applying under – my email address is [kjew@deltaschools.ca](mailto:kjew@deltaschools.ca)
2. The person completing the reference must be able to assess you in your focus area. I do not want your art teacher completing the form if you are applying under physical activity (even if you feel your art teacher knows you better)

### **Is the completed reference form to be attached to my application?**

1. Only if it is in a sealed envelope. Otherwise, they can email it back to me at [kjew@deltaschools.ca](mailto:kjew@deltaschools.ca). If a teacher is completing your reference, ask them to put the reference form in my mailbox. They are not to hand the reference form back to you unless it is in a sealed envelope
2. Keep in touch with your reference to make sure they complete the reference on time. If you submit an application and are missing a reference form, it will be deemed as an incomplete application.

**I can't find a reference? I've emailed them and they haven't responded?**

1. If you are having trouble finding a reference, email me and we can figure something out

**I took an art course in grade 11 and 12 and both courses were taught by the same teacher. Can that teacher write two references for me?**

1. Yes but they need to clearly indicate it was for two separate courses

**My reference is my father (we coached a team together). Can I use him as a reference?**

1. We will need to have a discussion if this is the case

**When are the references due?**

1. Same time as your application – April 29th

**What do I submit back to Ms. Jew by April 29th?**

1. Application form, signed and dated
2. Two reference forms –either emailed directly to me or in a “sealed envelope” attached to your application form or in my mailbox if it is a teacher
3. Written statement describing your achievements
4. **I DO NOT NEED your PORTFOLIO at this time.** Your portfolio is only required if you are shortlisted for the award



## CHECKLIST

A completed application for the District/Authority Scholarship must include the following:

Completed application form

Written statement describing your achievements in your focus area (1 page)

Please outline:

- motivation for pursuing area of interest
- impact of this involvement
- highlights of achievement
- personal/educational goals in this area
- plan for attaining these goals

Two (2) completed confidential references in sealed envelopes (or via email directly from the reference) from school personnel, a sponsor, or community member who can comment on your achievements in your chosen focus area. The reference form can be filled out digitally by going to this link. <https://drive.google.com/drive/folders/1ZmM9kdwXSJbOsSQ1ni84ybJsNszwnJZE>

Evidence of student work selected (may be digital)

- portfolio, or
- project, or
- research paper, or
- performance, or
- presentation, or
- demonstration, or
- interview

*- to be submitted if you are shortlisted.*

Please note: The method, process for presentation and evidence varies according to your school. Speak to your Career & Post-Secondary Advisor for details.

## SCHOLARSHIP REQUIREMENTS

The District/Authority Scholarships recognize graduating BC students for excellence in their chosen focus area. These scholarships are intended to provide tuition assistance to students pursuing post-secondary education. A student must apply to their school's scholarship committee using this package. In addition, each school has its own due dates and required submission process. See your Career & Post-Secondary Advisor for details prior to applying.

**Winners will receive a \$1250 scholarship voucher in October that can be redeemed at a designated post-secondary institution or an authorized trades training provider.**

- Meet the following basic eligibility requirements:
  - Must be a Canadian citizen or permanent resident (landed immigrant) at the time of registration in the school year for which the scholarship is awarded;
  - Must be a BC resident;
  - Must be (or have been at the time of receipt) enrolled in, or registered as a home schooled with:
    - A British Columbia public school (including Distance Learning schools), or
    - A Group 1, 2, or 4 British Columbia Independent School, or
    - A Continuing Education Centre.
  
- Meet criteria determined by the local scholarship committee, which requires a student to demonstrate outstanding achievement in any of the following focus areas:
  - **Indigenous Languages and Culture**, demonstrated at school or in the community
  - **Fine Arts** (e.g., Visual Arts, Dance, Theatre, Painting & Drawing, Drama, Music)
  - **Applied Design, Skills, & Technologies** (e.g., Business, Technology, Home Economics, IT, WEX)
  - **Physical Activity** (e.g., Athletics, Dance, Gymnastics, not limited to Physical Education)
  - **International Languages with Integrated Resource Packages (IRPs) or External Assessments**, including AP and IB courses
  - **Community Service** - 50 hour minimum (e.g. school service, volunteer work), includes demonstration of local, global and cultural issues
  - **Technical and Trades Training** (e.g. Apprenticeship programs, Auto Mechanics, Electrical, Youth Train in Trades, Youth Work in Trades, Maker Lab, CTC. etc.)
  
- Fulfill the BC Graduation requirements of either the 2023 Graduation Program or the Adult Graduation Program by August 31<sup>st</sup> of the student's graduating year
  
- Have not previously received a District/Authority Scholarship
  
- Students may apply to more than one focus area but can only win one District Authority Scholarship.

## APPLICATION FORM

### 1) Personal Information

Name \_\_\_\_\_  
(Legal Last Name) (Legal Middle Name) (Legal First Name)

PEN Number \_\_\_\_\_ School Student Number \_\_\_\_\_

Address \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone/Cell \_\_\_\_\_ Email \_\_\_\_\_

School you will graduate from \_\_\_\_\_ Date of Birth (mm/dd/yy) \_\_\_\_\_

I am a Canadian Citizen

I am a permanent resident (landed immigrant)

### 2) Post-Secondary Plans

Which post-secondary program(s) do you plan to apply for?

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What are your long term career plans?

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### 3) Focus area

Please check the one area of interest or strength (focus area) for which you are making this application:

- Indigenous Languages and Culture, demonstrated at school or in the community
- Fine Arts (e.g., Visual Arts, Dance, Theatre, Painting & Drawing, Drama, Music)
- Applied Design, Skills, & Technologies (e.g., Business, Technology, Home Economics, IT, WEX)
- Physical Activity (e.g., Athletics, Dance, Gymnastics, not limited to Physical Education)
- International Languages with Integrated Resource Packages (IRPs) or External Assessments, including AP and IB courses
- Community Service - 50 hour minimum (e.g. school service, volunteer work), includes demonstration of local, global and cultural issues
- Technical and Trades Training (e.g. Apprenticeship programs, Auto Mechanics, Electrician, Youth Train in Trades, Youth Work in Trades, CTC)





**4) Course work and extracurricular activities related to your focus area**

**Grade 10, 11 & 12 Courses**

**Teacher/Sponsor/Coach**

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**Extracurricular Activities**

**Teacher/Sponsor/Coach/Community Member**

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**5) Evidence of Achievement**

This application requires that you provide evidence of outstanding achievement in your chosen focus area. Please attach a **one page statement that describes your achievements**. Depending on your focus area, you will **also be required to provide or participate in one or more of the following**: portfolio, project, research paper, performance, presentation, demonstration, or interview. Your school Career & Post-Secondary Advisor or local scholarship committee will provide you with more details.

**6) References**

Please list two school personnel and/or community members who can attest to your achievements in your focus area and will be completing a confidential reference form on your behalf. Provide their contact information for verification of references.

Name \_\_\_\_\_ Position/Organization \_\_\_\_\_

Contact (email, cell or phone) \_\_\_\_\_

Name \_\_\_\_\_ Position/Organization \_\_\_\_\_

Contact (email, cell or phone) \_\_\_\_\_

**7) Acknowledgement**

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_



### CONFIDENTIAL REFERENCE FORM

Thank you for providing a reference for the student named below, who is applying for a District/Authority Scholarship in the indicated area of interest. Please complete the form and return it confidentially to the Career & Post-Secondary Advisor at the student's school. This may be in a sealed envelope with your signature across the envelope flap or via email directly from you to the Career & Post-Secondary Advisor.

Student Name \_\_\_\_\_ Student's school Delta Secondary

Career & Post-Secondary Advisor Name Kim Jew Focus area \_\_\_\_\_

Career & Post-Secondary Advisor Email kjew@deltaschools.ca

1) How long and in what capacity have you known the applicant?

\_\_\_\_\_  
\_\_\_\_\_

2) Please rate and comment on the applicant based on your experience:

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Minimal</u>	<u>N/A</u>
Initiative/Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaboration/Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Critical Thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Effort/Attitude/Participation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3) Please comment on the applicant's unique strengths as they pertain to their chosen focus area. Include examples that illustrate the applicant's strengths.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4) Other comments you wish to make in support of this applicant.

\_\_\_\_\_  
\_\_\_\_\_

5) Your Name \_\_\_\_\_ Position/Organization \_\_\_\_\_

Email and/or phone number \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_





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Student Name \_\_\_\_\_ Student's school Delta Secondary

Career & Post-Secondary Advisor Name Kim Jew Focus area \_\_\_\_\_

Career & Post-Secondary Advisor Email kjew@deltaschools.ca

1) How long and in what capacity have you known the applicant?

\_\_\_\_\_  
\_\_\_\_\_

2) Please rate and comment on the applicant based on your experience:

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Minimal</u>	<u>N/A</u>
Initiative/Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaboration/Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Critical Thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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3) Please comment on the applicant's unique strengths as they pertain to their chosen focus area. Include examples that illustrate the applicant's strengths.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4) Other comments you wish to make in support of this applicant.

\_\_\_\_\_  
\_\_\_\_\_

5) Your Name \_\_\_\_\_ Position/Organization \_\_\_\_\_

Email and/or phone number \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

